



## MICROSOFT DYNAMICS NAVISION LICENSE AND SUPPORT SERVICES

### EXPRESSION OF INTEREST

#### ABOUT US

Hand in Hand Eastern Africa (HiH EA) is a registered NGO in Kenya and Tanzania and is part of the Hand in Hand global network. The organization started operations in Kenya in October 2010 and is currently operating in 21 Field offices within 26 out of 47 Counties in Kenya. HiH EA has so far mobilised, trained and is training over 300,000 members (80% women, 40% youth) who have created over 296,000 enterprises (30% eco-enterprises) and over 400,000 jobs on the Kenyan programme. Hand in Hand Eastern Africa –Tanzania (HiH EA-TZ) began operations in January 2018 and is currently operating in two field locations in northern Tanzania. So far, HiH EA-TZ has mobilised over 12,000 members (83% women) who have either been trained or are still under training, and who have created over 8,850 enterprises and over 12,490 jobs.

The organization works with marginalized communities in the areas of economic and social empowerment using a participatory approach aimed at helping people fight poverty and vulnerability. The Hand in Hand enterprise and job creation approach is based on a philosophy of self-help, providing training, skills and support to enable people living in poverty, particularly women, to build and sustain independent, market-based, economic activities. This provides for a higher level of income for them and their families, which in turn contributes to greater food security, better education for children, increased access to healthcare, improved housing and overall improved livelihoods.

HiH EA is currently seeking for an organization or an individual that can provision Microsoft Dynamics Navision 2016 developers license to be used internally for various development and configuration work. Additionally, we would require firm that can offer annual support provided via a service level agreement for Microsoft Dynamics Navision 2016.

#### Background

##### Hand in Hand EA MIS Modules:

Hand in Hand Eastern Africa has a running MIS system on Microsoft Dynamics Navision v2016, implemented and used since 2016 with two companies running on our module.

Our Microsoft Dynamics Navision v2016 objects distributions is as follows;

1) 350 Starter Pack	1
2) 360 Extended Pack	1
3) 450 Full Concurrent User CAL	25
4) 460 Limited Concurrent User CAL	45
5) 8100 Code units (each)	20
6) 8200 Tables (10)	180
7) 8350 Pages (100)	500
8) 8400 Reports (100)	300
9) 8750 XML Ports (100)	100

## Implemented Modules

The implemented modules include;

- i. Financial Module
- ii. Procurement Module
- iii. Fixed Assets
- iv. Operations Module including, Group intake, member intake and Daily Report
- v. Project Management
- vi. Leave Management
- vii. Payroll
- viii. Credit/Loan Management module

## Other Integrations:

Attached to the MIS are;

- i. Staff portal for the purpose of leave application and distribution of online payslips.
- ii. Digital data capture module which facilitates recruiting of groups, members and daily report.
- iii. Mobile integrations including Business to Customers (B2C) and Customers to Business (C2B).
- iv. Document Management System (DMS) through SharePoint is also embedded on Microsoft Dynamic Navision 2016.

With the above information, you are invited to quote for the following;

- i. Developers License to be used internally (terms and conditions apply).
- ii. Quote for Annual Service Level Agreement either charged on call basis or yearly basis.
- iii. Developers License Start Date and Expiry Date.

## Proposal submission

Qualified consultants are invited to submit proposals referenced as '**Proposal Microsoft Dynamics Navision License**'. Deadline for submission of proposal is Friday 11<sup>th</sup> September, 2020. These should be submitted via email to: [procurement@handinhandea.org](mailto:procurement@handinhandea.org).

For more information about Hand in Hand Eastern Africa, please visit: <https://handinhand-ea.org/>;